

Ayush Roy Munshi

OPERATION MANAGER - Leadership, Operations Management, Data driven Decision Making

✉ ayush16arm@gmail.com

☎ +1 (226) 402-8095

📍 [Ontario](#)

in [LinkedIn](#)

SKILLS

- **Operations Management Systems:** ERP tools, supply chain software, workflow automation platforms.
- **Data Analysis & Reporting:** MS Excel (PivotTables, VLOOKUP), SQL basics, data visualization tools.
- **Project Planning & Scheduling:** MS Project, Gantt charts, Critical Path Method, Agile methodologies.
- **Inventory & Logistics:** Inventory control software, barcode scanners, transportation management systems.

WORK EXPERIENCE

FC Associate 1 - Shipping Clerk

April 2024 – Present

Amazon

Ontario

- Processed outbound shipments by verifying ERP-driven documentation accuracy at 99%, maintaining compliance and lowering labeling inconsistencies, which reduced operational discrepancies during daily carrier coordination.
- Coordinated warehouse routing via TMS-driven transport alignment, achieving 18% cut in delayed dispatches and compressing total shipment processing duration by 20%, ensuring synchronization across fulfillment zones.
- Executed workload reallocation using time-motion evaluation techniques, enhancing dispatch precision by 15% & boosting operational efficiency by 22% via structured task sequencing and optimized labor distribution models.

Project Coordinator(Co-op)

January 2025 – April 2025

Proclean

Ontario

- Directed a team of 25 personnel to synchronize project workflows, ensuring consistent communication among 5 stakeholder groups and optimizing resource utilization by 18% via data-driven planning and scheduling controls.
- Administered liaison functions between supply chain units and 12 client accounts to maintain 97% service level compliance, resolve quality concerns, and sustain performance metrics across different operational channels.
- Implemented safety compliance initiatives through Joint Health and Safety Committee participation, revising 10 training modules and improving client order fulfillment efficiency by 20% via process improvement strategies.

Associate

September 2023 – August 2024

Brites Laundry

Ontario

- Managed inventory auditing, procurement scheduling, and vendor coordination workflows, maintaining stock accuracy above 98% and executing restocking cycles that eliminated service disruptions across daily operations.
- Inspected textile units for structural defects, and material inconsistencies; executed corrective chemical or mechanical treatments that decreased post-service quality claims by 15% through enforced defect elimination.
- Managed laundry logistics to achieve 95% dispatches & improved inventory tracking, reducing discrepancies 20%.

Branch Manager

February 2020 – July 2023

DTDC Express Limited

India

- Directed logistics operations for staff to enhance material flow efficiency by 25% using ERP scheduling, route mapping, and workflow alignment, eliminating redundant tasks & improving distribution turnaround consistency.
- Engineered workflow frameworks and operational SOPs to cut repetitive errors, achieving a 22% reduction in task cycle time across inbound and outbound logistics, supported by process mapping and load tracking metrics.
- Integrated vendor lifecycle tracking with automated compliance audits, reducing third-party delivery delays by 25% and improving reporting precision through ERP-linked dashboards and performance evaluation protocols.

PROJECT EXPERIENCE

Suncor Projects

January 2025 – April 2025

Project Coordinator, Ontario

- Supervised bi-hourly alky suit deliveries for Suncor, coordinating logistics and ensuring 100% on-time compliance.

Project Waterfall

February 2020 – July 2023

Branch Manager, India

- Enhanced same-day fragile dispatch by integrating secure vendor networks, reducing transit time by 25%.

EDUCATION

PGD - Advanced Project Management & Strategic Leadership

September 2023 – May 2025

Lambton College of Applied Arts and Technology, Ontario

Bachelor of Electrical Engineering

August 2016 – July 2020

Meghnad Saha Institute of Technology, India

AWARDS AND CERTIFICATIONS

- **Project Management Professional (PMP)** - Project Management Institute - May 2025
- Ranked 3rd nationwide for top Branch Manager performance among hundreds of branches
- Dean's Honor List recipient for outstanding academic achievement
- International Diploma in Logistics and Transport
- CSCMP Supply Chain Foundation: Inventory Management Professional Certificate